



American Academy of Periodontology

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(312) 787-5518 • Fax (312) 787-3670 • www.perio.org

TO: AAP Affiliate Group Function Organizers

FROM: AAP Meeting Services

DATE: May 5, 2020

RE: Affiliate Group Functions at the AAP 106th Annual Meeting

It's time to begin planning affiliate functions to be held during the AAP 106th Annual Meeting, October 31 - November 3, 2020, in Honolulu, Hawaii. If you would like to hold a reception, dinner, or business meeting during the Annual Meeting, please complete and return the attached form to advise us of your requirements. Please complete this form even if your event is to be held prior to Saturday, October 31, 2020.

Your event will be assigned to the Hawai'i Convention Center or the Hilton Hawaiian Village (this year's headquarters hotel). Please note your meeting room will be at no cost to you and your organization will work directly with the hotel once your function is assigned.

Rooms will be assigned on a first-come, first-served basis. Assignments for event space will be made based on the date the Academy receives your completed form. Please note that assignments for affiliate events will not be assigned until after July 1, 2020, to give alumni groups initial access.

No function can be held opposite an AAP-sponsored event and therefore must be scheduled only during the following program-free hours:

- Friday, October 30 8:00 am - 3:00 pm
 5:00 pm - 11:59 pm
- Saturday, October 31 7:00 pm - 11:59 pm
- Sunday, November 1 6:30 pm - 11:59 pm
- Monday, November 2 4:00 pm - 11:59 pm
- Tuesday, November 3 3:00 pm - 11:59 pm

If you have any questions, please contact Meeting Services via phone at 312-787-5518 or via email at events@perio.org.

AFFILIATE FUNCTION RESERVATION FORM

Official Name of Function:

Function Day/Date: _____**Function Start Time:** _____**Function End Time:** _____**Expected Attendance:** _____**Type of Function:**

- Reception
 Dinner
 Business Meeting
 Seminar
 Other _____

Desired Location:

- Hilton Hawaiian Village (headquarters hotel)
 On own (please specify venue):

- Hawai'i Convention Center
NOTE: Rooms at the Hawai'i Convention Center are available on a limited basis.

Room Set:

- Reception-style (cocktail tables and bar)
 Banquet-style (rounds of 10)
 Theater-style (rows of chairs)
 Conference-style (one large table)
 Other _____

Food and Beverage Requirements:

- Breakfast (buffet, plated, continental)
 Beverage break (hot, cold, hot & cold)
 Lunch (buffet, plated, boxed)
 Cocktail reception (hors d'oeuvres/drinks)
 Dinner (buffet, plated)

Audio-Visual Equipment Requirements:

- None
 Podium
 Podium microphone
 LCD projection package (for PowerPoint) with screen
 Flatscreen
 Other _____

Name and address of individual to whom reservation information should be sent:**PLEASE PRINT****Name:** _____**Address:** _____

_____**Phone:** _____**Email:** _____

**Return completed form to:
AAP Meeting Services
American Academy of Periodontology
737 N. Michigan Avenue, Suite 800
Chicago, IL 60611-6660
Phone: 312-787-5518
Email: events@perio.org**

American Academy of Periodontology 106th Annual Meeting
October 31 - November 3, 2020
Honolulu, Hawaii

SCHEDULE OF EVENTS

(as of 3/2/2020)

Friday, October 30, 2020

3:00 - 5:00 pm Registration
3:00 - 5:00 pm AAP Foundation Booth/Silent Auction

Saturday, October 31, 2020

6:30 am - 3:45 pm Registration
7:00 - 10:00 am Clinical and Basic Science Symposium Sponsored by District 8
7:00 am - 2:30 pm AAP Foundation Booth/Silent Auction
7:45 - 11:15 am American Board Review Part 1
7:45 - 11:15 am EV1: Sedation Session I
7:45 - 11:15 am HW1: Hands-On Workshop 1
7:45 - 11:15 am HW2: Hands-On Workshop 2
7:45 - 11:15 am HW3: Hands-On Workshop 3
7:45 - 11:15 am EV4/10: Predoctoral/Postdoctoral Educators Workshop
7:45 am - 12:45 pm EV3: Dental Hygiene Symposium
8:00 - 9:15 am IW2A
8:00 - 11:00 am IW2
8:00 am - 12:00 pm Pan Pacific Session
9:45 - 11:00 am IW2B
10:00 - 10:45 am Corporate Forum (Hilton Hawaiian Village)
10:45 - 11:30 am DHS Coffee Break
11:00 - 11:45 am Corporate Forum (Hilton Hawaiian Village)
11:00 am - 12:00 pm District 8 Section Meetings
11:30 am - 3:00 pm Balint Orban Memorial Program
12:00 - 1:00 pm Pan Pacific Luncheon
12:00 - 1:30 pm EV5: Predoctoral Directors Business Meeting
12:15 - 3:45 pm EV2: Sedation Session II
12:45 - 3:45 pm American Board Review Part 2
1:30 - 2:30 pm Corporate Forum (Hilton Hawaiian Village)
5:30 - 7:00 pm Awards Ceremony (Hilton Hawaiian Village)
7:00 - 8:30 pm AAP Foundation Donor Reception (Hilton Hawaiian Village)

Sunday, November 1, 2020

5:30 am - 2:00 pm Registration
6:00 - 6:45 am Coffee and Breakfast Break in Exhibition Hall
6:00 am - 2:00 pm Exhibition/AAP Member Resource Center
6:00 am - 2:00 pm Research Forum Poster Session and Competition
6:00 am - 2:00 pm JSP/JACP Poster Session
7:00 - 9:00 am General Session 1
7:00 - 10:00 am IW3A: Periodontal Coding Primer 101
7:00 am - 2:00 pm AAP Foundation Booth/Silent Auction
9:00 - 10:45 am EV6: Student/New Perio Session
9:15 - 10:00 am New Continuing Education
9:15 - 10:00 am Innovations in Periodontics Sessions 1 and 2
10:00 - 10:45 am Coffee Break in Exhibition Hall
10:45 am - 1:15 pm General Session 2 (Opening with Presidential Address/Keynote Speaker)

Sunday, November 1, 2020 (cont'd)

11:00 am - 2:00 pm	IW3B: Periodontal Coding Primer 201
11:00 am - 2:00 pm	Networking Lunch in Exhibition Hall
1:30 - 2:30 pm	District Forums
5:00 - 6:30 pm	EV12: Aloha Reception (Hilton Hawaiian Village Great Lawn)
6:00 - 8:00 pm	EV7: Student Member Reception (Tiki Waikiki)
6:00 - 7:30 pm	Gerald M. Bowers New Diplomate Reception
6:30 - 8:30 pm	JSP/JACP Perio Samurai Night SKY Waikiki
6:30 pm and beyond	Alumni Receptions

Monday, November 2, 2020

5:30 am - 2:00 pm	Registration
6:00 - 6:45 am	Coffee and Breakfast Break in Exhibition Hall
6:00 - 8:00 am	AAP Foundation Estate Planning Breakfast for Periodontists and Spouses
6:00 am - 2:00 pm	Exhibition/AAP Member Resource Center
6:00 am - 2:00 pm	Research Forum Poster Session
6:00 am - 2:00 pm	JSP/JACP Poster Session
7:00 - 9:00 am	General Session 3
7:00 - 9:00 am	General Session 4
7:00 am - 2:00 pm	AAP Foundation Booth/Silent Auction
9:00 - 10:30 am	AAP Foundation Future Horizons in Periodontology
9:15 - 10:00 am	New Continuing Education
9:15 - 10:00 am	Innovations in Periodontics Session 3 and 4
9:15 - 10:45 am	TAP Session
10:00 - 10:45 am	Coffee Break in Exhibition Hall
10:45 am - 12:45 pm	General Session 5
10:45 am - 12:45 pm	General Session 6
11:00 am - 2:00 pm	Networking Lunch
1:00 - 2:30 pm	EV11: Postdoctoral Directors Business Meeting
2:45 - 3:45 pm	General Assembly Business Session
5:00 pm and beyond	Alumni Receptions

Tuesday, November 3, 2020

5:30 am - 12:00 pm	Registration
6:00 - 6:45 am	Coffee and Breakfast Break in Exhibition Hall
6:00 am - 2:00 pm	Exhibition/Member Resource Center
6:00 am - 2:00 pm	Research Forum Poster Session
6:00 am - 2:00 pm	JSP/JACP Poster Session
7:00 - 9:00 am	General Session 7
7:00 - 9:00 am	General Session 8
7:00 am - 12:00 pm	AAP Foundation Booth/Silent Auction
9:15 - 10:00 am	New Continuing Education
9:15 - 10:00 am	Sunstar Innovations Grant Program
10:00 - 10:45 am	Coffee Break in Exhibition Hall
10:45 am - 12:45 pm	General Session 9
11:00 am - 2:00 pm	Networking Lunch in Exhibition Hall
1:00 - 3:00 pm	Osteology Foundation

Note: Times and locations are subject to change.